

Graduate Student and Faculty Advisor Contract

BioInspired Institute Graduate and Postdoctoral Development Program

Student name:

Advisor name:

We are voluntarily entering into a mentoring relationship from which we both expect to benefit. The goal of this relationship is to foster enhanced career preparedness in the trainee. To this end, we have mutually agreed upon the terms and expectations of this relationship as outlined below.

Graduate Student/Postdoctoral Researcher Commitment:

I acknowledge that I have the primary responsibility for the successful completion of my graduate/postdoctoral development program. I pledge to:

- Show commitment to my professional and skill development through the completion of the BioInspired Graduate and Postdoctoral Development Program.
- Complete an IDP (Individual Development Plan) within one year of signing this contract.
- Meet at least once annually with my faculty/research advisor or PI and provide him/her with updates on my professional development, career preparation, and IDP.
- Maintain a high level of professionalism and ethical standards in pursuit of this Program and my graduate degree.
- Seek guidance from my advisor/PI, the Graduate School, Graduate Career & Professional Services, the Libraries, other advisors and mentors across the BioInspired Institute, and other professionals in my field as needed, in support of my career and professional preparedness.
- Work with BioInspired staff to maintain a detailed and accurate record of my completed trainings, professional development activities, and required program checkpoints via the BioInspired Blackboard course.
- Designate time to complete professional development trainings outside of my own research and coursework.
- Create online research profiles (ORCID iD, Google Scholar, LinkedIn, etc.) and update them at least annually.

Faculty Advisor Commitment:

I recognize the need to train well-rounded, polished, career-ready graduate students and postdoctoral researchers, and recognize that not all development happens within the bounds of the classroom or laboratory. Therefore, I am committed to supporting the professional development of these trainees. I pledge to:

- Mentor this graduate student or post-doc in their professional development activities in an effort to prepare them as a future member of the scholarly/scientific community.
- Be committed to meeting with the student/post-doc at least once annually to discuss and work on the student’s IDP (Individual Development Plan).
- Encourage this trainee to show commitment to his/her professional and skill development through the completion of the BioInspired Graduate and Postdoctoral Development Program.
- Accept that this student/post-doc will need dedicated time outside the laboratory and their formal graduate coursework to complete this program.
- Encourage the trainee to attend professional meetings and make an effort to help him/her secure funding for such activities.

Graduate Student/Postdoctoral Researcher

Signature

Date

Faculty Advisor/PI

Signature

Date

(Please print neatly)

Adapted from, Brown University Graduate School. *Advising Agreement Between Graduate Students and Faculty* [Word document]. Retrieved from:
[https://www.brown.edu/academics/gradschool/sites/brown.edu/academics/gradschool/files/uploads/Advising Agreement.docx](https://www.brown.edu/academics/gradschool/sites/brown.edu/academics/gradschool/files/uploads/Advising%20Agreement.docx)

When completed by the trainee and faculty advisor, please scan as a PDF and email to bioinspired@syr.edu.